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Attention: HR/IR Manager

CIRCULAR TO DEPARTMENTS AND AUTHORITIES NO. 12 OF 2003

STATUTORY PUBLIC HOLIDAYS FOR 2004 AND NEW YEAR 2005

Under the provisions of the Public and Bank Holidays Act 1972, the following dates are public holidays during 2004 and over the New Year period 2005.

New Year's Day	Thursday 1 January 2004
Australia Day	Monday 26 January 2004
Labour Day	Monday 1 March 2004
Good Friday	Friday 9 April 2004
Easter Monday	Monday 12 April 2004
Anzac Day	Monday 26 April 2004
Foundation Day	Monday 7 June 2004
Queen's Birthday*	Monday 4 October 2004
Christmas Day	Monday 27 December 2004
Boxing Day	Tuesday 28 December 2004
New Year's Day	Monday 3 January 2005

* Some non-metropolitan local government authorities may choose to celebrate the Queen's Birthday on a day of local significance in lieu of the official date.

NOTE:

Easter Tuesday and the extra day after New Year's Day are no longer public service holidays. Employees, who would have otherwise received the benefit of repealed public service holidays, are able to take two days paid leave of absence in lieu of the repealed public service holidays. The two additional days paid at the rate of ordinary time, can be added to annual leave or taken individually but must be taken in the year in which they occur. Under no circumstances should these days be allowed to accrue. (Please refer to Premier's Circular 1 of 2003 issued by the Department of Premier and Cabinet).

**JEFF RADISICH
EXECUTIVE DIRECTOR
LABOUR RELATIONS**

17 December 2003